

Media statement
Alderman Randall Williams
Executive Mayor of Tshwane

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City of Tshwane delivers on commitment to introduce online portal for land development and building plan applications

The City of Tshwane has gone live with the digitisation building plan applications and processing, including related application forms.

The following application forms can now be submitted online on the **e-Tshwane** portal with the required supporting documentation:

- Approval of building plans
- Approval of site development plans
- Application for provisional authorisation to erect structures
- Application for permission to use a building before certificate of occupancy has been issued
- Application forms for the agreement or permission of included parties
- Complaints form
- Application for encroachment into servitude area
- Permission to obtain copies of building plans
- Application for comments from another party

This breakthrough signals a move from processing hardcopy applications and improved service delivery. Electronic notifications on the status and approval of an application and invoices in respect of the fees payable for each application are also generated online. The introduction of these applications on the e-Tshwane portal follows the initial implementation of the following land development applications which went live in October 2021.

- Rezoning
- Removal of restrictive conditions
- Consent of the Municipality in terms of the title deed
- Consent use
- Permission of additional dwelling
- Subdivision and/or consolidation
- Division of a township
- Township establishment and extension of boundaries